

Ignacio Creek Clubhouse Rental Rules

1. ***A refundable security/cleaning fee of Two Hundred Dollars*** (\$200.00) payable by check must be submitted along with a completed rental agreement in advance of your desired rental. *Only Ignacio Creek residents in good standing may rent the Clubhouse for their personal use.*
2. The fee is due and payable by personal check at the time the clubhouse is reserved.
3. Until your check has been received along with a signed rental agreement, the reservation will not be honored. All checks will be deposited upon receipt.
4. Upon receipt of your check and rental agreement, the homeowner will be advised whom to contact to arrange for the check-in at the clubhouse.
5. Please note: the Novato Fire Marshal has set the *occupancy capacity for the clubhouse at 85 persons.*
6. The \$200 security/cleaning fee will be returned if all the rental Rules and regulations are followed. The Rules and Regulations are listed below:
 - a. The clubhouse and surrounding areas must be left clean as upon check-in. Inspection will be made by a Board member or other designated person. If it does not pass inspection, the resident may choose to reclean the areas in question or forfeit the security/cleaning fee.
 - b. Homeowners will be responsible for any cleaning or damage costs over and above the \$200 security/cleaning fee. Additional costs will be billed directly. *If left unpaid within 15 days, the amount will be placed as a lien against the renter's property.*
 - c. Homeowners are responsible for collecting and removing all refuse generated by the gathering.
 - d. Under no circumstances may a resident reserve or use the pool and deck area or surrounding common area. All gatherings must remain in the clubhouse.
 - e. No decorations may be attached to any surfaces including, doors, windows or walls.
 - f. *All guests must park on Ignacio Blvd.* Guest parking signs are available in the clubhouse and are to be placed and removed by the renter.
 - g. Please keep the noise level to a minimum so as not to disturb area residents.